

Shrewsbury House

Charitable Incorporated Organisation No 1058694

Registered with The Charities Commission of England and Wales

Position Part Time Play Worker & Youth Worker 24 hours per week

Specification Open to all applicants

Closing Date 5th June 2023

Department Youth Work

Safeguarding

Shrewsbury House Youth and Community Centre is committed to safeguarding and promoting the welfare of children and young people. Successful candidates will be required to undergo a check at enhanced level with the Disclosure and Barring Service before starting work. Safeguarding training is provided as part of the induction procedures for any staff who will be regularly working in direct contact with children and young people.

Shrewsbury House Youth Club

Shrewsbury House is a Youth Club in Everton, Liverpool. Founded in 1903, it is known locally as "the Shewsy". Its core business is working with children and young people who often live in challenging circumstances. Through informal education, the Club aims to meet the social, recreational, emotional and spiritual needs of its young people. This is done through the relationships and self-confidence that are built - and the activity and learning programmes offered. The vision is to draw out the talent and potential of all young people so that each one will discover a positive purpose and direction for their life. The Shewsy is an open-access, full-time centre and runs a full programme of activities each week of the year.

The Post

1. Shrewsbury House is seeking to employ an adaptable Youth and Play Worker able to work in both Junior Club (children aged 4-11 years) and Senior Club (young people aged 11-17 years);
2. The Club is open Monday - Thursday each week and the successful applicant will work up to 8 x 3 hour sessions per week. Normally, 4 sessions will be in the Junior Club (14:30 - 17:30) and 4 in the Senior Club (19:00 - 22:00)

- a. For the right candidate, 1 session per week may be allocated to Social Media and Website publicity work as determined by the Club's social media and safeguarding policies and guidance.
3. The successful applicant may be invited to take part in occasional residential / day trips on a paid basis in the UK and abroad.
4. During School Holidays, the Club runs a Play Scheme from 11:30 - 3:30 on Monday - Thursday instead of Junior Club and the successful applicant will be expected to work during these sessions.
5. A probationary period of 3 months applies to this post.

Key Responsibilities

1. The successful candidate will:
 - a. Be part of the Youth Work team working under the Line Management of the Senior Youth Worker who will be responsible both for the formal appraisal process and informal guidance and advice.
 - b. Participate in the Junior Club planned activities on a daily basis as identified in the weekly Staff Rota and Programme.
 - c. Participate in Senior Club sessions developing strong relationships over time with club members and able to take part in and lead activities, games and character development sessions.
 - d. Play an active role in developing / planning the Club programme contributing ideas and bringing skills and enthusiasms to the work of the Club.

Person Specification

1. The successful candidate will:
 - a. Have demonstrable experience in working with children and young people either in a professional or voluntary capacity;
 - b. Be committed to the Club's Safeguarding and Child Protection policies and practices;
 - c. Have (or be interested in working towards) professional qualifications in Youth and / or Play Work;
 - d. Be a Team Player with an enthusiastic willingness to take part in a full range of club activities and events;

- e. Be a reflective practitioner willing to think carefully about the role and to develop case studies for in-service training;
- f. Have empathy, compassion and consideration for the Club, its members and colleagues who live and work in challenging circumstances.
- g. Contribute to the development of bids for grant-aided funding;
- h. Be an ambassador for the Club and its values;
- i. Be a reliable and committed professional colleague willing to work beyond the Job Description in support of the Club's members and its goals.

Development and Training

The Club provides ongoing formal and informal training in:

1. Safeguarding and Child Protection;
2. Health and Safety at work;
3. Fire and Emergency Evacuation;
4. First Aid;
5. Food Hygiene;
6. IT / Tech including access to the Club's digital workspace where key documents and policies are held.

In addition, the Club's extensive network of contacts opens access to a wide range of training and development opportunities in the fields of Youth and Play Work and other broader issues of relevance to the Club's members. This role may, in time, lead to a full time salaried position within the Club's structure.

The successful candidate will be allocated an experienced mentor who will act as a critical friend and provide support and guidance through the probationary period.

Pay and Benefits

1. This is an hourly paid sessional post.
2. The Organisation operates two bands of pay for all part time youth work staff. The purpose of this is to incentivise and reward training and formally-recognised qualifications that staff achieve.

3. The two grades are currently:
 - a. Part Time youth worker (qualified); and
 - b. Part Time youth worker (unqualified).
4. The pay grade for these posts is based on and informed by the National Joint Negotiating Committee's Youth Support Worker Range 1. The Organisation takes account of the national position and rates but reserves the right to set its own pay rates.
5. The Organisation's pay rates will be reviewed annually in September.
6. The current average rate of pay is £11.78 per hour.
7. The successful candidate will be entitled to up to 20 days of paid leave per year in addition to Public / Bank Holidays which are paid on a pro rata basis.
8. After the Probationary Period has been successfully completed, the successful candidate will be auto-enrolled into the Organisation's pension scheme subject to the Pensions Regulator thresholds.